



3. A copy of the Incident Report, if there is any  
如閣下備有事故報告，請提供副本

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4. Has any precautionary measure been taken  
at the time of incident?  
在事故發生時，是否已作出任何安全措施？  
If "Yes", give details.  
如果“是”，提供詳情

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5. Following the incident, has any remedy work  
been taken?  
在事故發生後，是否已作出任何應變措施？  
If "Yes", give details.  
如果“是”，提供詳情

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6. Name(s), Address(es), and Telephone No(s). of  
witness(es) of incident, if any  
目擊証人之姓名、地址、及電話號碼

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7. Was the incident reported to the police?  
If so, at which station.  
事件有否報案及在何處報警？

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8. Please state your own view on liability  
請說明閣下對是次事故責任問題上的意見

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### Particulars of Main Contractor or Contractor 總承建商或承建商資料

Is there any work by contract undertaken at the time of incident? No  Yes  if "Yes", give details as below :  
在事故發生時，是否有以合約形式的工作進行中？  否  是 如“是”提供詳情如下：

Name  Trade  Contact Tel No.   
名稱  行業  聯絡電話

Address   
地址

Is the main contractor or contractor entitled to claim under  
their respective insurance policy in respect of this incident?  No  Yes  if "Yes", give details as below :  
總承建商/承建商是否就是次事故向其保險公司索償？  否  是 如“是”提供詳情如下：

Name of insurance company  Policy No.   
保險公司名稱  保單編號

Is there any contractual agreement made with the Main Contractor/ Contractor?  No  Yes  
是否已與總承建商/承建商定立任何合約上的協議？  否  是

If "Yes", who shall be responsible for the insurance coverage against liability for third parties?  
如“是”，根據協議書由誰負責投購第三者保險？



- \* **IMPORTANT** - Please forward to us all correspondence directly relating to the third party claim and do not admit any liability to third party
- \* **重要事項** - 如收到第三者的索償信件，請勿私下作出回覆。閣下必須將該等信件交與本公司。

## **DECLARATION & AUTHORIZATION 聲明及授權**

1. I/We declare that the above information is in all respect true and complete to the best of my/our knowledge and belief;  
我/我們就此作出聲明，以上所述事項均根據我/我們所知及所信的情況下提供，並且為正確及並無遺漏。
2. It is agreed that upon request by MSIG Insurance (Hong Kong) Limited. I/We shall make a statutory declaration to re-affirm the genuineness of all the information contained in this report form; and  
若 MSIG Insurance (Hong Kong) Limited 提出有關要求，我/我們將同意作出重申本索償申表內資料均屬真確的法定聲明；及
3. I, the undersigned claimant, hereby authorize any party concerned to disclose to MSIG Insurance (Hong Kong) Limited or its representative any and all information with respect to my claim in relation to the accident a photostat copy of this authorization shall be as effective and valid as the original.  
本人為下方簽署之索償人。本人現授權有關人士向 MSIG Insurance (Hong Kong) Limited 或其代表提供任何一切本人於上述意外索償的資料記錄。本授權書的法律效力等同正本。

\_\_\_\_\_  
Signature of Insured (with company chop if applicable)  
保戶簽署 (如屬公司請蓋章)

\_\_\_\_\_  
Date  
日期